

How to submit an abstract on IPRC2019 System ([Conference Management Toolkit 2019](#))

Click on Button of the official IPRC Site to open log in page of the CMT (see Figure 01)

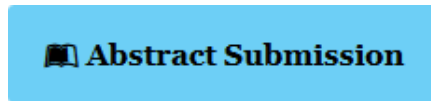


Figure 1

Paper submissions and reviews are made through Microsoft Conference Management Toolkit (CMT) website. To submit your paper for the conference, it is necessary to register on the website <https://cmt3.research.microsoft.com/User/Login?ReturnUrl=%2FIPRC2019>(Figure 2). If you need instructions for using the website, you can find the paper submission process described below

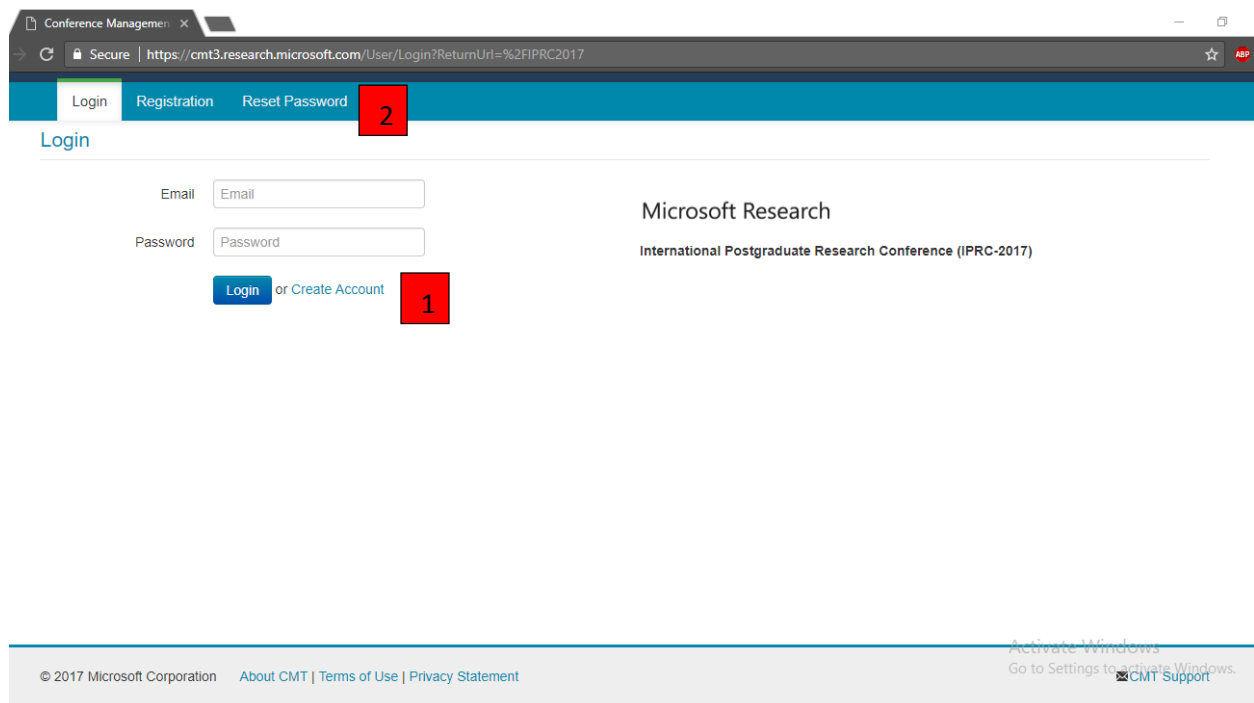


Figure 2

If you do not have a Microsoft CMT account, click on the link **Create account** (red marker 1).

In case there is already an account created with your email address, click on **Reset password** (red marker 2) and enter your email address in the specified field, and the system will send you a new password.

Create CMT Account

Login Registration **Reset Password**

Create New Account

Login information

* Email This email will be used to login into CMT

* Password

* Confirm Password

Personal Information

* First Name

Middle Initial

* Last Name

Nickname

* Organization Name


* Country/Region

Phone Number

Alternate Email

Verification

Enter the characters you see
[New](#) | [Audio](#)



I agree to the Microsoft CMT's [Author's Statement](#), [Terms Of Use](#) and [Privacy Statement](#)

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Figure 3

Fill out the form and click on the button **Register**. Pay close attention that you have typed your email address correctly, because all announcements concerning your paper status will be sent to it.

After successful registration, click on **All Conferences** on the page as depicted in Figure 4 (red marker 1) and start typing the conference title in the search field: iprc... (red marker 2). Click on the complete title of the conference (International Postgraduate Research Conference (IPRC 2019)) that appears in the table below (red marker 3).

The screenshot shows a web interface for 'Conferences' with a user profile 'Sewwardi Hettiarachchi'. Under the 'Conference List' section, there are two tabs: 'My Conferences (2)' and 'All Conferences', with the latter highlighted by red marker 1. A search bar contains the text 'iprc' and is highlighted by red marker 2. Below the search bar is a table with the following data:

Name	Start Date	Location	External URL
International Postgraduate Research Conference (IPRC 2018)	12/5/2018	Colombo, Sri Lanka	http://igs.kin.ac.lk/
International Postgraduate Research Conference (IPRC-2017)	9/3/2017	Colombo, Sri Lanka	http://igs.kin.ac.lk/

The first row of the table is highlighted by red marker 3. At the bottom of the page, there is a footer with copyright information: '© 2018 Microsoft Corporation About CMT | Terms of Use | Privacy & Cookies | Request CMT Site' and a 'CMT Support' link.

Figure 4

Click on the button **+Create New Submission** on the new page as depicted in Figure 5 and select your area of paper submission as depicted in Figure 6

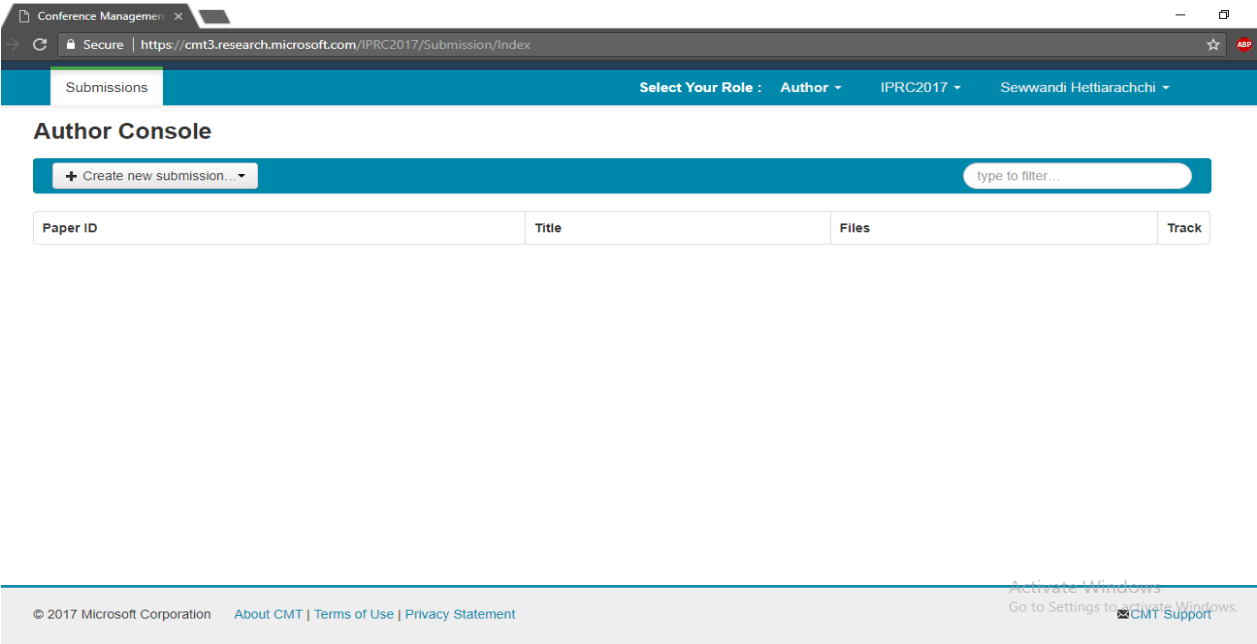


Figure 5

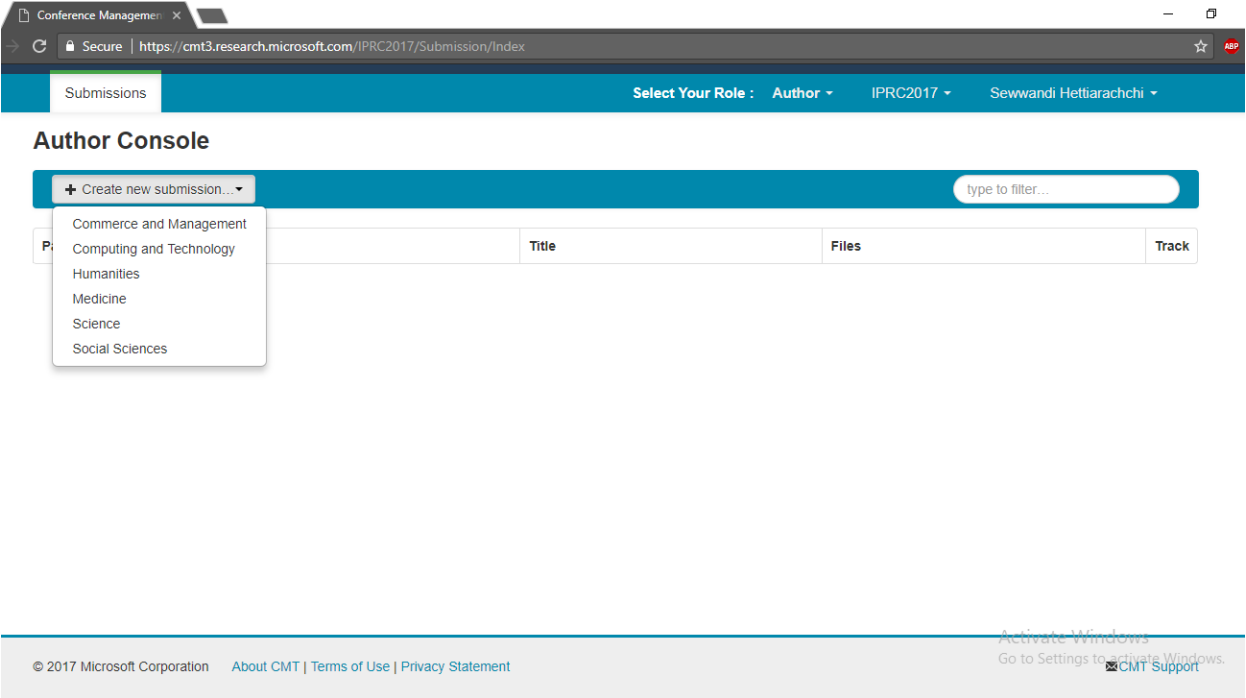


Figure 6

Fill out the paper title in the **Title** field (red marker 1) on the page as depicted in Figure 7. In the **Abstract** field, type your paper abstract in no more than 3000 characters (word count should not exceed 350) (red marker 2). If you have a coauthor on your paper, fill out his/her email address and click on the button **+Add** (red marker 3). Upload e-version (.docx, .doc, .pdf) of your abstract using **Upload from Computer** (red marker 4). Finally, click on the button **Submit**.

The screenshot shows a web interface for creating a new submission. At the top, there is a navigation bar with 'Submissions' on the left and 'Select Your Role: Author', 'IPRC2017', and 'Sewwandi Hettiarachchi' on the right. The main heading is 'Create New Submission'. Below this, the track is identified as 'Computing and Technology'. The form is divided into several sections: 'TITLE AND ABSTRACT', 'AUTHORS', and 'FILES'. In the 'TITLE AND ABSTRACT' section, there is a text input field for the title (marked with a red square containing the number 1) and a larger text area for the abstract (marked with a red square containing the number 2). Below the abstract field, it indicates '3000 characters left'. The 'AUTHORS' section includes a table with columns for 'Primary Contact', 'Email', 'First Name', 'Last Name', 'Organization', and 'Country'. The first row contains the user's information. Below the table is an input field for adding a new author's email, followed by a '+ Add' button (marked with a red square containing the number 3). The 'FILES' section contains a dashed box for file uploads, with the text 'Drop files here -or-' and an 'Upload from Computer' button (marked with a red square containing the number 4). At the bottom of the form are 'Submit' and 'Cancel' buttons. The footer contains copyright information for Microsoft Corporation and a link to CMT Support.

Submissions Select Your Role: Author | IPRC2017 | Sewwandi Hettiarachchi

Create New Submission

Track: Computing and Technology

TITLE AND ABSTRACT

* Title 1

* Abstract 2

3000 characters left

AUTHORS
You may optionally add your collaborators

Primary Contact	Email	First Name	Last Name	Organization	Country
	sewwandih@kn.ac.lk	Sewwandi	Hettiarachchi	Faculty of Graduate Studies University of Kelaniya	

Email 3 + Add

Enter email to add new author.

FILES

You can upload from 1 to 3 files. Maximum file size is 5 Mb. We accept doc, pdf formats.

Drop files here
-or-
Upload from Computer 4

Submit Cancel

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Figure 7