



## Guidelines for Full Paper Preparation

The authors should adhere to the full paper format given below. Failure to follow these guidelines may result in the rejection of your paper by the Editorial Board of the International Postgraduate Research Conference (IPRC) – 2026.

**Full Papers should be from original research, reviews, and case studies. Concepts and Future Studies are not accepted.**

### Submission Preparation Checklist

Authors must mark whether their entry complies with all the following requirements as part of the submission process; entries that do not follow these guidelines risk having their submissions returned to the authors.

- Author declaration** - prepared according to the guidelines provided by IPRC 2026 (Use the Microsoft Word template provided by the IPRC 2026)
- Cover letter** - Provided by IPRC 2026 (Use the Microsoft Word template provided by the IPRC 2026)
- Title page** - Provided by IPRC 2026 (Use the Microsoft Word template provided by the IPRC 2026)
- Full paper** - Full paper should be submitted according to the Microsoft Word template provided by the IPRC 2026 to prepare the paper, including Abstract, Keywords, introduction, Methodology, Results, Discussion, and Conclusion as a PDF and a Word document
- Highlights file (where necessary)**
- Supplementary information files (if necessary)**
- Ethical Clearance** - **(Ethical clearance is not a mandatory requirement for submission)**

However, if ethical approval has been obtained for the study, authors are required to submit a copy of the approval document and include an appropriate ethical clearance statement in the manuscript in accordance with the Author Guidelines. If ethical clearance has not been obtained, authors may submit evidence of informed consent from participants, where applicable. While this is not compulsory, it is recommended to demonstrate adherence to ethical research practices.

### How to Submit a Paper

- For IPRC 2026, we accept full paper submissions only.
- Submission must be made through the [Conference Management Toolkit \(CMT\)](#)
- Please note that IPRC 2026 does not offer abstract publication options.
- Only a full paper will be accepted and included in the conference proceedings.



- We look forward to receiving your submissions and thank you for your contribution to IPRC 2026.
- You may access the **full paper templates** and other related templates provided below.

## General Guidelines

- You are invited to submit your **full paper** within the scope of IPRC 2026.
- All submissions must be prepared at the highest level of quality.
- As the acceptance rate will be maintained below 50%, priority will be given to papers that receive high review scores.
- **Each speaker may present up to 3 papers, and an author's name may appear on a maximum of 5 papers.**
- All full papers must be formatted according to the prescribed template of IPRC 2026, and the tracks are as follows:
  - **Track 1: Science, Technology, Engineering, Mathematics and Medicine**
  - **Track 2: Accounting, Business, and Management**
  - **Track 3: Humanities and Social Sciences**
  - **Track 4: Multidisciplinary Studies**
- Only submissions under **Track 3: Humanities and Social Sciences** and **Track 4: Multidisciplinary Studies** may be prepared in either **Sinhala or English**, while all other tracks require submissions to be written **exclusively in English** using **United States (US) English**. All researchers submitting manuscripts in **Sinhala** are required to provide an **English translation of the abstract only**.
- All submissions must be original and should not be under consideration for publication at any other conference or journal simultaneously.
- **No changes will be allowed to the full paper after the camera-ready submission deadline.**
- Full papers that are not presented at the conference will be excluded from the conference proceedings.
- All submissions will undergo a double-blind peer review process and will be evaluated based on originality, research quality, accuracy, relevance to the conference, and clarity of presentation.
- **The paper will be rejected at the stage of revised paper submission if the reviewer and editor comments are not adequately addressed.**
- The **plagiarism rate for papers must not exceed 20%**, and **AI-generated content must not exceed 30%**, excluding references. Submissions that do not meet these criteria will be rejected without undergoing editorial or peer review.
- Review and adhere to all regulations as outlined in the author guidelines.
- Ensure that the full paper is free from grammatical and spelling errors prior to submission.
- Ensure that no personal or identifying information is included in the paper that could compromise the blind peer-review process.
- You should rename your paper as **"IPRC\_26\_XX\_InitialSubmission"** and submit both PDF and Word (.docx) versions.
- **Software:** Microsoft Word (the template has been provided at the end of these guidelines and can be downloaded from the <https://iprc.kln.ac.lk/authors/submission-guidelines> )

## General Page setting format (Layout)

<b>Paper size</b>	: A4 (210 x 297 mm) typed single-sided only
<b>Font</b>	: Cambria
<b>Font size (Body)</b>	: 10
<b>Font size (Headings)</b>	: 11
<b>Line and paragraph spacing</b>	: 1.15
<b>Text alignment</b>	: Justify

**Margins** : 2.5 cm (1”) on all sides  
**No. of pages\*** : 6 pages including references & Annexes  
**Format** : PDF and Microsoft Word

\*Full papers should consist of a minimum of 4 and a maximum of 6 pages while review papers may extend up to a maximum of 8 pages, with all pages counting references, citations, sources, graphics and figures.

**Accepted full papers will be published online in the Conference Proceedings** – International Postgraduate Research Conference (IPRC) - 2026 as the online version after the presentations. In addition, the full papers will be deposited in the university e-repository for wider exposure. The papers, not presented by the authors will be removed from the final version of the conference proceedings.

**All submissions should be made electronically through the online full paper submission system, Microsoft’s [Conference Management Toolkit \(CMT\)](#). More details can be found on the IPRC conference website (<https://conf.kln.ac.lk/iprc/index.php>). Full papers that are not submitted through CMT will be rejected.**

**For further details, please contact: [iprc@kln.ac.lk](mailto:iprc@kln.ac.lk), +94715179502, +94112953955**

## Template for the Title Page

Manuscript Details	
<b>Paper ID</b>	IPRC_26_XX (Official) (Font: Cambria, Size 12)
<b>Manuscript Title</b>	<b>Title</b> (Font: Cambria, Size 12, Bold)
<b>Track</b>	Conference Track (Font: Cambria, Size 12)
<b>Paper type</b>	Full-Length Articles, Communications, Case studies, and Review etc. (Font: Cambria, Size 12)
Corresponding Author Details	
<b>Corresponding Author</b>	<b>Name</b> (Font Cambria, Size 12, Align left)
	<b>Affiliation</b> (Font Cambria, Size 9, <i>Italic</i> )
	<b>Email Address</b> (Font Cambria, Size 12, Align left)
	<b>Contact No.</b> (Font Cambria, Size 12, Align left)
	<b>ORCID ID</b> (Font Cambria, Size 12, Align left)
	<b>Present/Permanent Address or Official Address</b> (Font Cambria, Size 12, Align left)
<b>Author(s) Details:</b> If the number of authors exceeds two, please extend the table by adding new rows for their information.	
<b>First Author<sup>1</sup></b>	<b>Name</b> (Font Cambria, Size 12, Align left)
	<b>Affiliation</b> (Font Cambria, Size 9, <i>Italic</i> )
	<b>Present/Permanent Address or Official Address</b> (Font Cambria, Size 12, Align left)
	<b>Email Address</b> (Font Cambria, Size 12, Align left)
	<b>Contact No.</b> (Font Cambria, Size 12, Align left)
	<b>ORCID ID</b> (Font Cambria, Size 12, Align left)
	<b>Name</b> (Font Cambria, Size 12, Align left)
<b>Second Author<sup>2</sup></b>	<b>Affiliation</b> (Font Cambria, Size 9, <i>Italic</i> )
	<b>Present/Permanent Address or Official Address</b> (Font Cambria, Size 12, Align left)
	<b>Email Address</b> (Font Cambria, Size 12, Align left)
	<b>Contact No.</b> (Font Cambria, Size 12, Align left)
	<b>ORCID ID</b> (Font Cambria, Size 12, Align left)

Please note that the **author names** provided in the **initial manuscript submission**, including those appearing on the **title page**, **must be maintained consistently throughout the entire publication process**. **Variations in spelling, initials, formatting, or presentation of author names will not be accepted** at any stage, and a uniform format must be followed from submission to final publication. Once a manuscript has been submitted, **requests to add or remove authors will not be permitted**.

Authors are therefore advised to carefully verify all authorship details prior to submission. Manuscripts that fail to comply with these authorship requirements may be deemed **ineligible for review or publication**.

### **The following must be included**

- ☑ Names of the Corresponding Author and Co-author(s)
- ☑ Author Affiliations of the Corresponding Author and Co-author(s)
- ☑ Full postal address of the Corresponding Author and Co-author(s)
- ☑ E-mail address of the Corresponding Author and Co-author(s)
- ☑ Contact Number (Office / Home / Mobile) of the Corresponding Author and Co-author(s)
- ☑ ORCID iD of the Corresponding Author and Co-author(s) (Create ORCID iD using this link:  
<https://orcid.org/register> How to create ORCID iD :  
<https://www.youtube.com/watch?v=WIZR0KMzoz8> )

## Title (Sentence case, font Cambria, Size 14, Bold, Center)

(Authors are kindly requested not to include names or affiliations within the paper. All author details should be provided only on the title page, in accordance with the submission guidelines.)

Author/s' Name<sup>1\*</sup> (Font Cambria, Size 12, Center)

<sup>1</sup>Author/s' Affiliations (Font Cambria, Size 9, Center, Italic)

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### ABSTRACT

Type your Abstract text here

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**Keywords:** Keyword\_1, Keyword\_2, Keyword\_3, Keyword\_4, Keyword\_5

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### Abstract (Font Cambria, Size 11, Bold, Justify)

#### Content (Font Cambria, Size 10, Justify)

Every paper should contain an abstract of 250–300 words. The abstract should be accurate and succinct, and should be written as a single, continuous paragraph that appropriately covers the introduction, research problem, objectives, methodology, results, and conclusion, without the use of subheadings. Do not include bullets/lists or references in the abstract. The abstract should be able to stand alone and summarize the content of the article. Abbreviations should be introduced by indicating the full version with the abbreviations given within brackets the first time they appear in the article. Use only the SI units (e. g. kg m<sup>-3</sup> not as kg/m<sup>3</sup>). Chemical formulae should be written in a standard form such as "K<sub>2</sub>SO<sub>4</sub>", not as "K2SO4". Use a zero before decimal points such as "0.45," not ".45." All scientific names should be italicized. Both genus and species names should be mentioned at the first appearance, and only the species name can be mentioned with the abbreviated genus name subsequently. All non-English terms should be italicized (e.g., *et al.*, *viz.*, *in vivo*, *in vitro*, *ad libitum*, *de novo*, *Hambanthota*, *Yala*). The title of the paper should appear first in the "Paper (without author names)" file, followed by the abstract. Abstracts without the completed paper will NOT be accepted.

#### Keywords (Font Cambria, Size 10, Justify)

should be given leaving a one-line space below the abstract. Include three to five keywords. Refrain from using broad and plural terms and multi-concept phrases ('and', 'of', etc.). Use abbreviations cautiously; only those that are widely recognized in the subject may be accepted. The objective of providing the keywords is for the purpose of indexing. Each keyword should start with a capital letter and be separated by a comma (,).

e. g.

**Keywords:** Aesthetic communication, Cultural communication, Domestication, Dominant culture, Literary translation, Sinhala

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*Abbreviations:* IPRC, International Postgraduate Research Conference; FGS, Faculty of Graduate Studies

\* *Do not fill in the details below since it is only for OFFICE USE*

\*Corresponding author.

E-mail address:

ORCID ID:

DOI:

ISSN: E-Copy - 3051-5262; Hard copy - 3051-5602

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## Main text: Structure

Full-length research papers must use the basic structure given below. Each section should be written under the corresponding headings (Cambria, 11, Bold) given on an individual line, with a line gap above it.

1. Title
2. Abstract
3. Keywords
4. Introduction
5. Methodology
6. Results
7. Discussion
8. Conclusions
9. Acknowledgements
10. Funding statement
11. Conflict of interest statement
12. Data availability statement
13. Author Contribution
14. References

**Only submissions under Track 3: Humanities and Social Sciences and Track 4: Multidisciplinary Studies may be prepared in either Sinhala or English, while all other tracks require submissions to be written exclusively in English using United States (US) English.**

## Subsections

- Lengthy sections can be divided into subsections (Cambria, 10, bold).
- Concise heading should be given for each subsection. Do not number the subsections. Capitalize the first word of the subtitle, proper nouns, names, periods, events, I as a pronoun, locations, and direct addresses only.
- Every heading must be on an individual line, with a line gap above it.
- Do not add a period next to the headings for the subsections.

## General Page setting format (Layout)

Paper size: A4 (210 x 297 mm) typed single-sided only

Font: Cambria

Font size (Body): 10

Font size (Headings): 11

Line and paragraph spacing: 1.15

Text alignment: Justify

Margins: 2.5 cm (1") on all sides

**Full papers should consist of a minimum of 4 and a maximum of 6 pages while review papers may extend up to a maximum of 8 pages, with all pages counting references, citations, sources, graphics and figures.**

## Format:

You should submit both the **PDF and Microsoft Word** formats of your paper and should use the template provided.

## **Title:**

The title should be succinct and informative. Titles are often used in information-retrieval systems. Avoid including formulas and abbreviations. A title with a maximum character count of 200 (excluding spaces) should be included on the title page and manuscript. Font Cambria, size 14, Bold should be used for the title. Capitalize the first word of the title, proper nouns, names, periods, events, I as a pronoun, locations, and direct addresses only.

e. g.: -

**Presence of *Leishmania donovani* DNA in wild-caught biting midges *Culicoides* sp. at a Leishmaniasis disease endemic area in Sri Lanka; An alternative vector for disease transmission**

## **Introduction (Font Cambria, Size 11, Bold, Justify)**

### **Content (Font Cambria, Size 10, Justify)**

The introduction and literature review must be merged into a single chapter. Your literature review should include a succinct summary of the relevant research on your area of interest. Accordingly, give an overview of previous and ongoing research of the subject matter. The introduction should include an extensive and thorough elucidation and assessment of prior research conducted on the subject. Write in broad strokes and then focus on your specific area of interest (imagine an inverted triangle). It should outline the criteria for the applicability of the referenced publications as well as how your research will add to or expand upon the body of existing knowledge. In doing so, the gap in knowledge should be discussed under the introduction. This part should incorporate the conceptual or theoretical foundation for your research in addition to the justification for your investigation. In addition, state the goals of the work and give a sufficient background. Clearly state the hypothesis or the purpose of the study, how and why the hypothesis was developed, and why the author(s) think it is important. Do not write subsections with headings for the study hypothesis, objectives, and the significance of the study. These sections should be presented as part of the introduction.

## **Methodology (Font Cambria, Size 11, Bold, Justify)**

### **Content (Font Cambria, Size 10, Justify)**

Give enough information so that a different researcher might reproduce the study. Methods that have already been published should be cited and summarized. Indicate any changes made to current practices. The research approach, research design, data collection method, research area, sample area and sample unit should be included under the methodology. Include the specific reagents used with sufficient information for reproducing the data (E.g.: Manufacturer, Country, Catalog number). Software for data analysis should be explained briefly and with reference to its particular version.

## **Ethical Clearance (Ethical clearance is not a mandatory requirement for submission)**

***If ethical approval has been obtained for the study, authors are required to submit a copy of the approval document and include an appropriate ethical clearance statement in the paper in accordance with the Author Guidelines. If ethical clearance has not been obtained, authors may submit evidence of informed consent from participants, where applicable. While this is not compulsory, it is recommended to demonstrate adherence to ethical research practices.***

All papers submitted to the International Postgraduate Research Conference (IPRC) must comply with internationally accepted ethical standards. Authors are required to ensure that their research has been conducted responsibly, with integrity, transparency, and respect for ethical principles.

For studies involving **human participants**, authors must confirm that the research was conducted in accordance with the Declaration of Helsinki (as revised) or equivalent ethical standards. Informed consent must be obtained from all participants, and participant anonymity and confidentiality must be strictly maintained.

For studies involving **animals**, authors must confirm that all experimental procedures complied with relevant institutional, national, or international guidelines for the care and use of animals.

For **secondary data, surveys, reviews, or publicly available data**, authors should clearly state the ethical considerations applicable to the study and justify **if formal ethical approval was not required**.

Any form of **plagiarism, data fabrication, falsification, duplicate publication, or unethical research practices** is strictly prohibited and may result in rejection or retraction of the paper.

## Ethical Clearance Statement

**Ethical clearance is not a mandatory requirement for submission.** However, **if ethical approval has been obtained for the study**, authors are required to submit a copy of the approval document and include the ethical clearance statement in the paper, in accordance with the Author Guidelines.

**If ethical clearance was not obtained**, authors may submit evidence of informed consent from participants, where applicable. **While this is not compulsory**, providing such evidence is recommended to demonstrate adherence to ethical research practices.

Authors must clearly indicate whether **ethical clearance/approval** was obtained. When applicable, include the name of the approving **ethics committee** or **institutional review board (IRB)**, along with the **approval number** and **date**.

A sample ethical clearance declaration is provided below:

### ***Ethical Clearance Statement***

*"Ethical approval for this study was obtained from the [Name of Ethics Review Committee/Institution], approval number [XXXX], dated [DD/MM/YYYY]. Informed consent was obtained from all participants prior to data collection."*

**OR**

*"Ethical approval was not required for this study as it is based on [reason, e.g., secondary data analysis/review of published literature]."*

IPRC reserves the right to request **supporting documentation** related to ethical approval at any stage of the review or publication process.

## **Informed Consent (Font Cambria, Size 11, Bold, Justify)**

Authors must ensure that all research involving human participants complies with recognized ethical standards. In accordance with international publishing guidelines, papers involving human subjects must include a clear statement on informed consent.

Where applicable, authors are required to confirm that **informed consent was obtained from all participants** prior to data collection. This may include written or verbal consent, depending on the nature of the study. In cases where interviews or data collection were conducted online or via telephone, authors should explicitly state that **verbal consent was obtained**.

Authors must also ensure that all data are handled in a manner that protects participant confidentiality. The use of **anonymized data** is strongly recommended, and this should be clearly indicated in the paper.

Authors may be required to **submit all relevant documents and supporting evidence** (e.g., consent forms, participant information sheets, or records of consent) to demonstrate that informed consent was properly obtained from participants.

A sample Informed Consent Statement is provided below:

***Informed Consent Statement:***

*"Informed consent was obtained from all participants prior to data collection. Interviews were conducted via online or telephone communication, and verbal consent was obtained from each participant. All data were anonymized to ensure confidentiality and privacy."*

Failure to include an appropriate informed consent statement may result in delays in the review process.

**Results (Font Cambria, Size 11, Bold, Justify)**

**Content (Font Cambria, Size 10, Justify)**

The noteworthy findings of the study must be emphasized in this section. The results should be concisely expressed, explain the procedures and underlying presumptions of each analytic technique used, and connect to the objectives of the study. This would entail disclosing statistical methods and giving pertinent descriptive and inferential statistics for the data in quantitative investigations. In qualitative research, the evidence supporting the claim(s) must be described; this may be accomplished by outlining the organization of the data, elucidating the coding process, and pinpointing the mechanism by which patterns surfaced. Figures and Tables may be used to visually represent the data. Do not include raw data tables in the results section. Data necessary for validation of the results may be submitted as supplementary files (E.g. high throughput gene expression data, molecular docking results etc.)

**Discussion (Font Cambria, Size 11, Bold, Justify)**

**Content (Font Cambria, Size 10, Justify)**

A statement indicating the degree of support or lack thereof for the initial hypothesis considering the data should open this section. The author should examine post hoc explanations if the hypotheses are not supported. The authors should discuss potential sources of bias and other risks to internal validity, measure imprecision, the total number of tests or test overlap, effect sizes, and other research flaws when evaluating the results. Do not restate the findings. Discuss validity of the findings or any contradicting findings citing published works. Examine the importance of the findings.

**Conclusions (Font Cambria, Size 11, Bold, Justify)**

**Content (Font Cambria, Size 10, Justify)**

Consider the conclusion to be your "elevator pitch". Include a brief conclusions section that contain the key findings of the study. Do not restate the results. These should be the conclusions drawn based on the study findings or the results. The outcomes that are most important to the design of your study, interesting to the research community, and/or practical for professional practice should be included. In addition, the significance of the findings and future implications of the findings can be discussed as part of the conclusions.

**Acknowledgements (Font Cambria, Size 11, Bold, Justify)**

**Content (Font Cambria, Size 10, Justify)**

Gather acknowledgements at the conclusion of the article and arrange them in a distinct section, following the Conclusion and before the references. Do not put them anywhere on the title page. Enumerate here the people who helped with the research (E.g. Technical or laboratory aid for data collection not included as an author).

## **Declaration of Funding Sources (Font Cambria, Size 11, Bold, Justify):**

### **Content (Font Cambria, Size 10, Justify)**

It is mandatory for all articles to include a consistent list of funding sources following the Acknowledgments section, to help ensure compliance with the requirements of the funding organization.

Authors must disclose all funding sources that provided financial support for the conduct of the research and/or preparation of the article, and clearly state the role of the funding sponsors, if any, with regard to study design, data collection, analysis and interpretation of data, preparation of the paper, and the decision to submit the article for publication. If the funding sources had no such involvement, this should also be stated in the paper.

Funding sources should be listed in the following standard format to facilitate compliance with funder requirements:

**Funding:** *"This work was supported by the [Name of Funding Agency] [grant number xxxx]; the [Name of Institution or Organization] [grant number yyyy]; and the [Name of Funding Body] [grant number zzzz]."*

Detailed explanations of the program or the many kinds of grants and prizes are not required. In cases where a university, college, or other research institution receives funds from a block grant or other accessible resources, the name of the institute or organization that gave the funding should be included.

It is advised to add the following sentence if the research has not received any funding:

**Funding:** *"This research did not receive any specific grant from funding agencies in the public, commercial, or not-for-profit sectors."*

## **Conflict of interest statement (Font Cambria, Size 11, Bold, Justify):**

### **Content (Font Cambria, Size 10, Justify)**

Mandatory for all article types.

If the authors declare no conflict of interest, include the following statement:

*"The authors declare no conflict of interest."*

## **Data availability statement (Font Cambria, Size 11, Bold, Justify):**

### **Content (Font Cambria, Size 10, Justify)**

Mandatory for all full-length articles and case studies, and should also be included in systematic review articles.

## **Authorship contribution statement (Font Cambria, Size 11, Bold, Justify):**

### **Content (Font Cambria, Size 10, Justify)**

Authorship in IPRC must reflect meaningful scholarly involvement and shared responsibility. All individuals listed as authors are expected to have made substantial contributions to the study, actively participated in drafting or revising the paper, and adhere to recognized academic authorship standards. Proper acknowledgment of contributions promotes ethical research practices and helps maintain the integrity of the publication process.

For all multi-authored papers, an **Author Contribution statement is mandatory**. This statement should clearly specify the role and responsibilities of each author in the design, execution, analysis, and writing of the research, using the authors' initials for identification. Providing this information ensures transparency in contributions and accountability for the published work.

**The Author Contribution section must include:**

A confirmation that all authors accept responsibility for the content of the paper, have reviewed the results, and approved the final version of the paper for submission. Authors should also be prepared to respond to any questions regarding the accuracy, validity, or integrity of the work.

Individuals who supported the research but do not meet the criteria for full authorship should be acknowledged in the Acknowledgement section and should not be listed as authors.

**Statement Example**

*All authors accepted responsibility for the content of this paper, reviewed the findings, and approved the final version for submission.*

**Example Author Contribution**

*“Conceptualization and study design: A.B., C.D.; methodology development: A.B.; data collection: E.F.; statistical analysis: E.F., C.D.; interpretation of results: A.B., C.D.; writing – original draft preparation: A.B.; writing – reviewing and editing: C.D., E.F.; supervision: C.D.; funding acquisition: C.D.; project administration and coordination: C.D.”*

**References (Font Cambria, Size 11, Bold, Justify)**

**Content of the list of references (Font Cambria, Size 10, Justify)**

All articles must adhere to the APA (American Psychological Association) Publication Manual for both in-text citations and the reference list. The complete list of references should appear at the end of the paper. Authors should ensure that all references are cited in the text and vice versa. Authors are expected to check the original sources of references for accuracy.

E.g.

**Format:** Smith, T. (2020). *The citation manual for students: A quick guide (2nd ed.)*. Wiley.

**Format:** Smith, T., & Williams, B. M. (2020). *The citation manual for students: A quick guide (2nd ed.)*. Wiley.

**Example:** Johnson, M.B. (2015). The impact of technology on education. *Journal of Multidisciplinary and Translational Research*, 28(4), 451-465. <https://doi.org/10.1080/14729679.2018.1507831>.

**In-text citations**

**Content (Font Cambria, Size 10)**

**Format**

**Parenthetical:** (Primary contributors, Publication year)

**Narrative:** Primary contributors (Publication year)

**Reference list (Font Cambria, Size 11, Bold, Justify)**

**Reference to a Journal Publication:**

**Format:** Author, A.A. (Year of publication). Title of article. *Title of Journal*, volume number (issue number), page range, DOI or URL.

**Example:** Johnson, M.B. (2015), The impact of technology on education. *Journal of Educational Technology*, 28(4), 451-465. <https://doi.org/10.4038/IPRC.v9i2.25>

**In-text citation to a Journal Publication: Parenthetical Citation:** (Johnson, 2015)

**Narrative Citation:** Johnson (2015)

### **Reference to a Book:**

**Format:** Author, A.A. (Year of publication). *Title of work*: Capital letter also for subtitle. Publisher.

**Example:** Smith, J.A. (2001), *The Art of Fiction: A Guide for Writers and Readers*, Random House.

**In-text citation to a Book: Parenthetical Citation:** (Smith, 2001)

**Narrative Citation:** Smith (2001)

### **Book: Without Author/s**

**Format:** *Title of work*: Capital letter also for subtitle, (Year of publication), Publisher.

**Example:** *The Art of Fiction: A Guide for Writers and Readers* (2001), Random House.

**In-text citation to a Book: Without Author/s: Parenthetical Citation:** (The Art of Fiction, 2001)

**Narrative Citation:** The Art of Fiction (2001)

### **Online Book:**

**Format:** Author, A.A. (Year of publication), *Title of work*: Capital letter also for subtitle, Publisher, URL

**Example:** Doe, J. (2018). *Digital Marketing Strategies*, ABC Publications. <https://www.example.com/digital-marketing-strategies>

**In-text citation to an online book: Parenthetical Citation:** (Doe, 2018)

**Narrative Citation:** Doe (2018)

### **Newspaper Article:**

**Format:** Author, A.A. (Year, Month Day of publication). Title of article. *Title of Newspaper*. Page range.

**Example:** Brown, S. (2022, January 5). Climate change and its impact on agriculture. *The New York Times*, A3.

**In-text citation to a newspaper article: Parenthetical Citation:** (Brown, 2022)

**Narrative Citation:** Brown (2022)

### **Government Report:**

**Format:** Author, A.A. (Year of publication). *Title of report*. (Report No. xxx). Publisher.

**Example:** United States Department of Health and Human Services. (2019). *National Health Statistics Report*. (Report No. 123). Government Printing Office.

**In-text citation to a government report: Parenthetical Citation:** (United States Department of Health and Human Services, 2019)

**Narrative Citation:** United States Department of Health and Human Services (2019)

### **Reference to a Chapter in an Edited Book:**

**Format:** Author, A.A., & Author, B. B. (Year). Title of chapter. In E. E. Editor & F. F. Editor (Eds.), *Title of book* (pp. xxx-xxx). Publisher.

**Example:** Mettam, G. R., & Adams, L. B. (1994). How to prepare an electronic version of your article. In B. S. Jones, & R. Z. Smith (Eds.), *Introduction to the electronic age* (pp.281-304). New York: E-Publishing Inc.

**In-text citation to a chapter in an edited book: Parenthetical Citation:** (Mettam & Adams, 1994)

**Narrative Citation:** Mettam and Adams (1994)

### **Book chapter Example**

**Format:** Author, A.A., & Author, B. B. (Year). Title of chapter. In E. E. Editor (Ed.), *Title of book* (pp. xxx-xxx). Publisher.

**Example:** Baker, F. M., & Lightfoot, O. B. (1993). Psychiatric care of ethnic elders. In A. C. Gaw (Ed.), *Culture, ethnicity, and mental illness* (pp. 517-552). Washington, DC: American Psychiatric Press.

**In-text citation to a book chapter: Parenthetical Citation:** (Baker & Lightfoot, 1993)

**Narrative Citation:** Baker and Lightfoot (1993)

### **Monograph or Book in a Series**

**Format:** Author, A.A. (Year). Title of work. In E. E. Editor (Ed.), *Title of series/book* (pp. xxx-xxx). Publisher.

**Example:** Schnepf E, (1993). *The alveolar macrophage*. In *Cultured Human Cells and Tissues*. Edited by Harris TJR. New York: Academic Press, 54-56.

**In-text citation to a monograph or book in a series: Parenthetical Citation:** (Schnepf, 1993)

**Narrative Citation:** Schnepf (1993)

### **PhD Thesis**

**Format:** Author, A.A. (Year). *Title of thesis* [Doctoral dissertation, Institution].

**Example:** Kohavi R, (1995). *Wrappers for performance enhancement and oblivious decision graphs*. PhD thesis. Stanford University, Computer Science Department.

**In-text citation to a PhD thesis: Parenthetical Citation:** (Kohavi, 1995)

**Narrative Citation:** Kohavi (1995)

### **Video or Conference Presentation:**

**Format:** Author, A.A. (Year, Month Day). *Title of video/presentation* [Video]. Publisher/Platform. URL

**Example:** United Nations (2016, May 16). *United Nations Global Student Videoconference to celebrate heritage, culture, roots of African Diaspora at Headquarters on 13 May*. United Nations Organization. [Video]. <http://www.un.org/press/en/2016/note6480.doc.htm>

**In-text citation to a video or conference presentation: Parenthetical Citation:** (United Nations, 2016)

**Narrative Citation:** United Nations (2016)

### **Film:**

**Format:** Director, D.D. (Director). (Year). *Title of film* [Film]. Production Company.

**Example:** Unkrich, L. & Molina, A. (Co-directors). (2017). *Coco* [Film]. Walt Disney Pictures/Pixar Animation Studios.

**In-text citation to a film: Parenthetical Citation:** (Unkrich & Molina, 2017)

**Narrative Citation:** Unkrich and Molina (2017)

### **Online Newspaper Article:**

**Format:** Author, A.A. (Year, Month Day). Title of article. *Title of newspaper/magazine*. URL

**Example:** Emigh, R.J. (2021, August 10). A historical sociology of the authentication of news. *Items*. <https://items.ssrc.org/beyond-disinformation/a-historical-sociologyof-the-authentication-of-news/>

**In-text citation to an online newspaper article: Parenthetical Citation:** (Emigh, 2021)

**Narrative Citation:** Emigh (2021)

### **Printed Newspaper Article:**

**Format:** Author, A.A. (Year, Month Day). Title of article. *Title of newspaper*.

**Example:** Ongcal, A. (2021, October 8) 'We just need food': Manila's newly homeless tell stories of survival in lockdown – photo essay. *The Guardian*.

**In-text citation to a printed newspaper article:** **Parentetical Citation:** (Ongcal, 2021)

**Narrative Citation:** Ongcal (2021)

### **Blog Post:**

**Format:** Author, A.A. (Year, Month Day). Title of blog post. *Name of Blog*. URL

**Example:** Peterson, A. (2021, July 1). Social capital, active community, and educational disadvantage. *Social Sciences Birmingham*. <https://blog.bham.ac.uk/socialsciencesbirmingham/2021/07/01/social-capital-active-community-and-educational-disadvantage/>

**In-text citation to a blog post:** **Parentetical Citation:** (Peterson, 2021)

**Narrative Citation:** Peterson (2021)

### **Websites:**

**Format:** Author, A. A., Author, B. B., Author, C. C., et al. (Year). *Title of document or webpage*.

Publisher/Organization. URL (accessed on Month Day, Year)

**Example:** Preminger GM, Tiselius HG, Assimos DG, et al. *Guideline for the management of ureteral calculi*. American Urological Association, 2007. <https://journals.kln.ac.lk/jmtr/index.php/guidelines/author-guidelines> (accessed on May 20, 2024)

**In-text citation to a website:** **Parentetical Citation:** (Preminger et al., 2007)

**Narrative Citation:** Preminger et al. (2007)

### **Webpage:**

**Format:** Primary contributors (Publication date). *Title*. Container title. URL

**Example:** Slat, B. (2019, April 10). *Whales likely impacted by Great Pacific garbage patch*. The Ocean Cleanup. <https://www.theoceancleanup.com/updates/whales-likely-impacted-by-great-pacific-garbage-patch/>

**In-text citation to a webpage:** **Parentetical:** (Slat, 2019)

**Narrative:** Slat (2019)

### **Supplementary materials:**

Applications, pictures, and audio snippets are examples of supplementary content that may be provided with your article. Supplementary materials that are submitted are published exactly as received (online Excel or PowerPoint files will be recognized as such).

Please send in your material with the article and make sure each supplementary file has a brief, informative caption. Please be careful to submit an updated file if you decide at any point during the process to make modifications to the supplementary content. Do not indicate any corrections. Kindly disable the 'Track Changes' feature in Microsoft Office files, since these will be reflected in the final publication.

#### **1. Do not include notes in the article.**

**2. Abbreviations:** The only abbreviations that can be used without including introducing the term are those universally accepted (E.g.: PCR, DNA).

### 3. Highlights:

Highlights are not essential; however, they are highly suggested for this publication as they improve your article's search engine visibility. They are composed of a brief set of bullet points that summarize the original findings of your study and any unique techniques that have been utilized (if any).

Highlights must be uploaded using the online submission mechanism in a separate editable file. Do add three to five bullet points (with a limit of 85 characters, including spaces, per bullet point) and use the word "Highlights" in the file name.

## Figures:

### Preparation of figures

- Limit the amount of text in the figure. However, define any symbols and abbreviations in the figure legend (figure caption)
- Use Cambria font for all original artwork.
- Limit the use of color for figures unless the use of color is necessary. For instance, use gray scale for bar charts except when the use of color is necessary for visualization.
- Use colors that those with colour vision impairments, can view.
- Include a caption for every image, placing it directly below the figure. To keep the figure and its caption together, select both elements and group them.
- Provide the figure legend independently, without affixing or integrating them into the figure.
- The font used within figures may differ from the main text and figure captions. Text within figures should use,

Font: Cambria, size: 6-8

- Ensure that text does not run alongside figures. If this occurs, right-click the figure, select '*Format Object/Picture*', navigate to the '*Wrapping*' tab, and choose '*Top and Bottom*'.
- Number the figures according to the order in which they appear in the text, and include the figure number in the figure legend.
- Include in-text reference for each figure (E.g.: There was a significant ( $P < 0.05$ ) difference in the level of expression between the test group and the control group (Figure 1).
- A reference/source for any non-original work should be included at the conclusion of the figure legend. This reference must be included in the "References" section of the paper.

Figure legend: Font Cambria, size 10

References/Source: Font Cambria, size 10, Left aligned

E. g.

Figure 1: The map of Sri Lanka with the research region highlighted (modified from Smith 1998: fig. 1 p. 12.)

- Prior to submission, you must obtain permission from the copyright owners to use any artwork that you (or a co-author(s) did not create.
- Figures should be of high resolution and scalable without loss of clarity or readability of smaller text. High-quality versions of all artwork will be required for final printing.
- If the figures were produced using a Microsoft Office application (Word, PowerPoint, Excel), kindly provide them "as is" in the original document format.
- Make sure to limit the number of figures included in your paper to four figures.
- A single figure containing multiple figures can be provided. Label each figure under a single figure legend in the order they appear left to right and top to bottom with the figure number followed by a lowercase letter starting with the letter a (E.g.: Figure 1a, Figures 1 a and b, Figures 1 a-c).
- Refer to the following example before including figures into your paper.

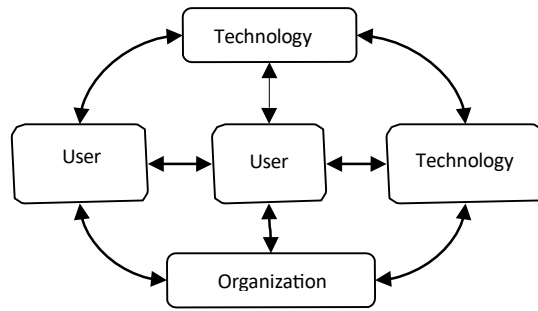


Figure 1: The Research Framework

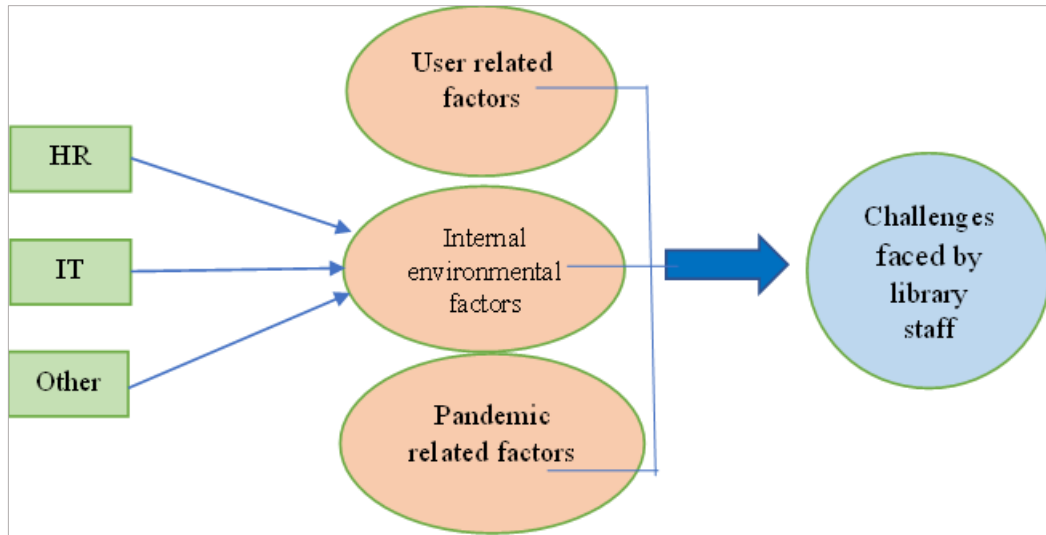


Figure 2: Conceptual Model

During submission, include:

- A separate list with the figure legends for each figure (figures first, followed by the tables)
- Each figure should be saved as a distinct file with the correct figure number (E.g.: Figure 1a).

### **Digital art**

Please 'Save as' or convert the images to one of the following formats when your electronic artwork is finished, regardless of the application you have used (notice the resolution requirements for line drawings, halftones, and line/halftone combinations specified below):

EPF or PDF:

- Vector illustrations with embedded fonts.

TIFF or JPEG:

- Maintain a minimum resolution of 300 dpi for colour or grayscale (halftone) photos.
- Maintain a minimum resolution of 1000 dpi for line drawings that are bitmapped (all black and white pixels).
- Maintain a minimum of 500 dpi for bitmapped line/half-tone combinations (colour or grayscale).

### **Do not,**

- Provide files (like GIF, BMP, PICT, and WPG) that are optimized for screen use; they usually have a small pixel count and a constrained colour palette.

- Provide files with an excessively low resolution.
- Provide visuals that are excessively large for the content.

### **Tables**

- Every table needs to be white and black.
- Tables must be provided as editable text in Microsoft Office Word or Excel format, not as images.
- Any remarks should be mentioned below the table (E.g.: \*P<0.05 based on mean±SD (n=30) using independent t test.).
- Do not include the information already been discussed in other sections of the paper within the tables.
- Do not apply vertical rules and shading in table cells.
- Table content: **Font Cambria, Size 10, Line and paragraph spacing 1.15**  
References/Source: **Font Cambria, Size 10, Align left**  
Caption: **Cambria, 10, bold, Align left**
- Make sure a caption is included for every table. Place the caption above the table. Do not place a period at the end of the table caption.
- Provide captions independently, without affixing or integrating them into the table.
- Number the tables according to the order in which they appear in the text (e.g., Table 1), with the table number included in the caption.
- Include in-text reference for each table.
- A reference/source for any non-original work should be included at the bottom of the table. Include the reference in the "References" section of the paper.

E.g.

**Table 1. Procedures and strategies in “Grain and the Chaff”**

<b>Source Text Charita Tunak</b>	<b>Target Text The Grain and the Chaff</b>	<b>Procedure</b>	<b>Venuti's Strategy</b>
<i>hat davase da:ne</i> (p.89)	Seven-days alms-giving (p.72)	Calque	Foreignization
<i>mataka vastra pu:ja:kalemu</i> (p. 85)	offering robes to the monks in memory of the dead (p.68)	Paraphrase	Foreignization
<i>Amma nam me :da :nayata etaram kamati nata</i> (p. 40)	Mother however did not approve of this generosity (p.26)	Adaptation	Domestication
<i>pama:dam appama:de:na</i> (p.164)	<i>pama:dam appama:de:na...</i> (Footnote: When the wise man drives away sloth with a tenuous effort... (p.144)	Borrowing+ Note	Foreignization
<i>katta:wa:</i> (p.43)	dried fish (p.30)	Modulation	Domestication

Source: Sample survey data, 2019

### **Lists**

Lists can be used for summarizing information that does not require a full table. Bulleted or numbered lists are appropriate for highlighting key points or short items within the text.

However, they should be used only when necessary for clarity and not overused throughout the paper.

## **Equations**

Mathematical equations should be submitted as editable text, not as images, and formatted using standard conventions. Variables representing values should be presented in italics. For small fractional terms such as  $X/Y$ , use the solidus (/) rather than a horizontal line, and *exp* may be used to represent powers of  $e$ . Equations may be numbered consecutively for ease of reference, with numbers aligned to the right. All equations should be prepared using the built-in equation editor available in Microsoft Word. Chemical equations should be written in Cambria font, except for positional prefixes.

$$\frac{-b \pm \sqrt{b^2 - 4ac}}{2a} \quad (1)$$

The required files must be submitted through the [CMT Conference Management Toolkit](#) online platform:

### **Paper**

- Include keywords.
- Include captions/ legends for all figures and tables (including titles and descriptions)
- Make sure all figure and table citations in the text match the files given.
- Specify if colour should be used for any figures in print
- Highlights file (where necessary)
- Supplementary information files (if necessary)
- Title page prepared according to the guidelines provided by IPRC

### **Further considerations**

- There are no grammar and spelling errors in the paper.
- All references included in the List of References are cited in the text and vice versa.
- Obtain permission for the use of copyrighted content from other sources, including the Internet.
- Review the regulations of the conference described in this guide.
- Supply a recommended list of referees and their contact information in accordance with the conference standards.
- Declare any conflict of interest and include a conflict-of-interest statement even in cases where the authors have no competing interests to disclose.
- Ensure that the paper has not been submitted to or published in any other conference before.
- Prepare the paper file using the Microsoft Word template that is furnished.
- Ensure that there is nothing in the content that would make the blind peer review procedure more challenging, including personal information.

### **How to submit the paper**

All papers submitted to IPRC 2026 must be formatted according to the prescribed template of IPRC 2026 and align with the **conference theme**. Submissions should focus on current, pertinent, and updated literature, aiming to enhance and broaden understanding within the context of the relevant tracks.

Papers should be submitted through the [CMT Conference Management Toolkit](#) online platform.

Authors are advised to use plagiarism detection software to ensure the originality of their work. Papers must contain at least **80% original content** to be considered for publication.

Authors are encouraged to provide their **ORCID ID** when submitting a paper. Authors who do not yet have an ORCID ID can obtain one by visiting <http://orcid.org>.