

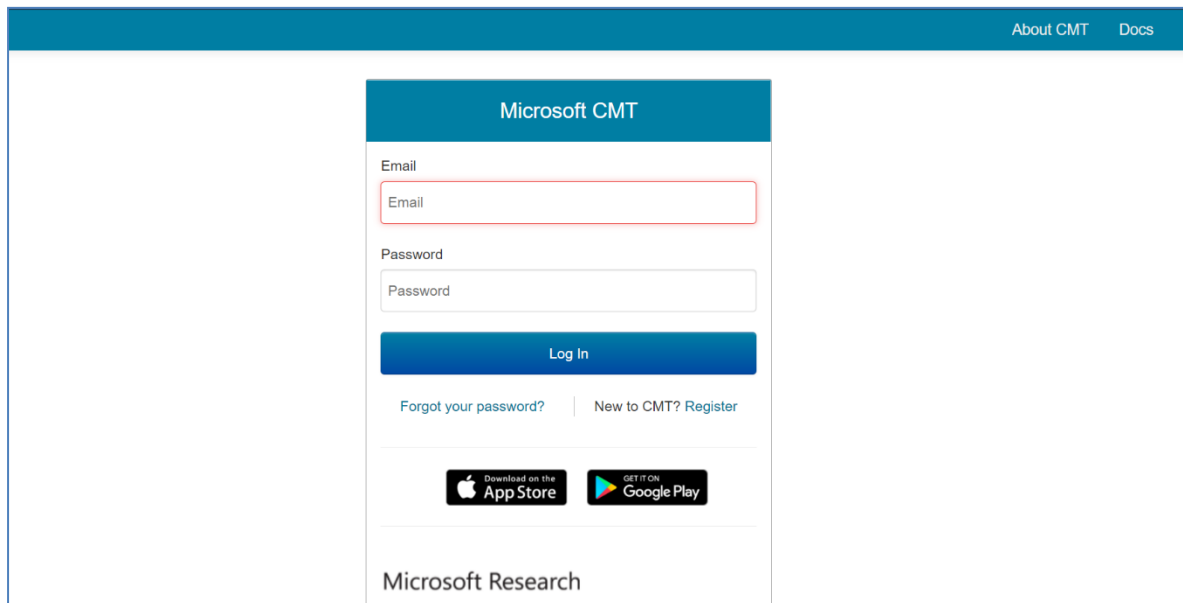
## How to submit an abstract on the IPRC2021 System ([Conference Management Toolkit 2022](#))

Click on CMT Login Button to open the login page of the CMT (see Figure 01)



*Figure 1*

Paper submissions and reviews are made through Microsoft Conference Management Toolkit (CMT) website. To submit your paper for the conference, it is necessary to register on the website <https://cmt3.research.microsoft.com/User/Login?ReturnUrl=%2FIPRC2022> (Figure 2). If you need instructions for using the website, you can find the paper submission process described below

The image shows the Microsoft CMT login page. At the top, there is a teal header bar with "About CMT" and "Docs" links. Below this is a white login form with a teal header "Microsoft CMT". The form contains an "Email" label, an email input field, a "Password" label, a password input field, and a blue "Log In" button. Below the button are links for "Forgot your password?" and "New to CMT? Register". At the bottom of the form are "Download on the App Store" and "GET IT ON Google Play" buttons. The footer of the form says "Microsoft Research".

*Figure 2*

- 1) If you do not have a Microsoft CMT account, click on the link **New to CMT? Register**.
- 2) If you already have a CMT account, you can log in with your username and password.
- 3) If you have forgotten your password, click on **Forget your password** and enter your email address in the specified field, and the system will send you a new password.

## Create CMT Account

[Login](#) [Registration](#) [Reset Password](#)

### Create New Account

#### Login information

\* Email  This email will be used to login into CMT

\* Password

\* Confirm Password

#### Personal Information

\* First Name

Middle Initial

\* Last Name

Nickname

\* Organization Name

\* Country/Region


Phone Number

Alternate Email

#### Verification

Enter the characters you see

[New](#) | [Audio](#)



☐ I agree to the [Microsoft CMT's Author's Statement](#), [Terms Of Use](#) and [Privacy Statement](#)

[No, thanks](#)

Figure 3

Fill out the form and click on the button **Register**. Please pay close attention that you have typed your email address correctly because all announcements concerning your paper status will be sent to your email.

After successful registration, click on **All Conferences** on the page as depicted in Figure 4 and start typing the conference title in the search field or click on the complete title of the conference (International Postgraduate Research Conference (IPRC 2022)) that appears in the table below.

Figure 4

Conference List

My Conferences (3) All Conferences type to filter...

Name	Start Date	Location	External URL	Contact
Welcome to the CMT Site Request Submission System!	1/1/2035			Email Chairs
International Postgraduate Research Conference 2022	7/20/2022	Colombo, Sri Lanka	<a href="https://fgs.kln.ac.lk/">https://fgs.kln.ac.lk/</a>	Email Chairs
International Postgraduate Research Conference 2021	9/30/2021	Colombo, Sri Lanka	<a href="https://fgs.kln.ac.lk/">https://fgs.kln.ac.lk/</a>	Email Chairs

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Click on the button **+Create New Submission** on the new page as depicted in Figure 5 and select your area of paper submission as shown in Figure 6

Submissions Help Center Select Your Role : Author IPRC2022 Sewwandi Hettiarachchi

Author Console

+ Create new submission...

0 - 0 of 0 Show: 25 50 100 All Clear All Filters

Paper ID	Title	Track	Files	Actions
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Clear	Clear	Clear		

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Figure 5

Submissions

Help CenterSelect Your Role : AuthorIPRC2022Sewwandi Hettiarachchi

Author Console

+ Create new submission...

0 - 0 of 0<<<1>>>Show:2550100AllClear All Filters

Science, Technology, Engineering and Mathematics  
Accounting, Business and Management  
Humanities and Social Sciences  
Medical Sciences  
Digital Education  
Computing

Track

Clear

Files

Actions

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Figure 6

Fill out the paper title in the **Title** field (red marker 1) on the page as depicted in Figure 7. In the **Abstract** field, type your paper abstract in no more than 5000 characters (word count should not exceed 350) (red marker 2). If you have a coauthor on your paper, fill out their email address and click on the button **+Add** (red marker 3). Upload e-version (.docx, .doc, .pdf) of your abstract using **Upload from Computer** (red marker 4). Finally, click on the button **Submit**.

Submissions
Select Your Role : Author
IPRC2017
Sewwandi Hettiarachchi

### Create New Submission

Track: Computing and Technology

TITLE AND ABSTRACT

\* Title

1

\* Abstract

2

3000 characters left

AUTHORS

You may optionally add your collaborators.

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Email

+ Add

3

Enter email to add new author.

FILES

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4

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Figure 7