**General Guidelines**

* Abstracts or full papers should be submitted under the appropriate tracks. DeWeSAS adheres to a zero-percent plagiarism policy. The submitted paper must be 100% original. If you are referring to any other paper, you should have proper permission to use their research, and proper reference/citation should be given in the paper.
* An author declaration form signed by all authors should be submitted along with the abstract or full paper.

**Specific guidelines for preparing abstracts/ full papers**

* Papers should be organized in the following sequence:
* Title of the paper, name(s) of the author(s), affiliation(s)
* Abstract
* Keywords
* Main subject text (Introduction, Literature Review, Methodology, Results and Discussion, Conclusion)
* Acknowledgments, (if desired)
* References (American Psychological Association – APA referencing style
* **Language:** All papers must be in good English. It is anticipated that the authors will submit their well-written papers after careful proofreading devoid of spelling and grammar mistakes.
* **Paper size:** A4
* **Margins and spacing:** Abstracts/ Full papers must be one-spaced, with margins of 1.5 inches on the left and 1 inch on the top, right, and bottom.
* **Font and font size:** Headings (Times New Roman 12 font size, Bold, Centered).

Body (Times New Roman 12 font size, justify)

* **File format:** Abstracts/ Full papers must be submitted in a word file format
* **Figure format:** Should be given in the below format.

*Figure 01: Conference Logo (Times New Roman, 11, Italic, Centered*

* **Table format:** The table number and description should be at the top of the table. See the below format.

*Table 01: Important dates of the conference (Times New Roman, 11, Italic, centered)*

|  |  |
| --- | --- |
| **Date** | **Event** |
| January, 12 2023 | Abstracts/ Full paper submission |
| February, 01 2023 | Acceptance of Abstracts/ Full paper |

* Pages should be numbered in the page footer, including the first page, as is done here.
* Footnotes should be avoided. The corresponding text should be incorporated into the main text.